

Minutes of the Governor Meeting held on Tuesday 3rd May 2016 at 7.00pm

Mr Dudley opened the meeting at 7pm and welcomed governors.

Present: Mr I Dudley, Mrs N Till, Mr N Sharp, Mrs S Griffith, Mr I Senior, Mr D Adair, Rev'd D Cooper, Mrs J Bratt, Mrs L Brough, Mrs G Deane, Mr G Jones, Mrs P Ellis, Mrs M Inchmore.

Apologies: Mrs D Langdon.

Declarations of interest in respect of agenda items: There were no declarations.

Minutes of the last meeting: A correction to the 'Minutes of the last meeting' paragraph should read ...'all governors who attended the September 2015 meeting voted in favour.'

In the 'Safeguarding' section relating to 'Prevent Duty Training' the sentence ... Rev'd D Cooper is to forward the link and it is required that all governors and staff use this guidance as their prevent duty training.

Matters Arising: A request was made for a list of acronyms and full titles, to enable an understanding of the information governors are given.

Headteacher Report: Mr Sharp invited questions/comments on his report and continued to expand on some of the headings under 'Leadership and Management.' A discussion took place about how the school was looking into providing an afternoon nursery session and also a breakfast club to provide more 'wrap around care' to help parents.

Safeguarding: Mr Sharp updated the governors on a recent incidence of a child trapping a finger in a fire door, the child is now back at school and it is hoped that there will be no long term damage. Advice has been sought from our Health and Safety advisers on how this risk can be minimised throughout the school.

NQT Induction: Mr Sharp briefly outlined the process of Newly Qualified Teacher Induction provided by Arnside National School. This service can only be provided by a Teaching School and currently commands a fee of £300 per annum payable to us for each NQT signed up with us, this does not cover the cost of administering the service and is presently undergoing a review.

In the Activities and Visits section of Mr Sharp's report it was pointed out that some Year 6 children took part in the Junior Maths Challenge not the Primary Maths Challenge as stated.

Mrs Bratt commented on the good behaviour of children during a visit from Mrs M Owen, an archivist from the Cumbria County Council Archives.

We presently have around 100 participants signed up to take part in the sponsored Boundary Walk, due to take place on Saturday 14th May as part of the 150th Anniversary Celebrations at St. James' Church.

Assessment Updates: A discussion ensued amongst governors regarding the nationally controversial KS 1 and KS2 tests which are due to take place later this month.

Class/staff organisation: Mr Sharp outlined possible staffing arrangements for the coming academic year but no firm decisions can be made at this time.

Mrs J Sier, admin assistant, has resigned her post to concentrate on a career in horticulture and will be leaving at the end of May. Mr Dudley, on behalf of the governing body, thanked her for her time at the school and wished her well for the future.

Finance Report: Mrs N Till reported the following figures to the governing body:

Barclays Community Fund	2,839.68 (figure @ Sept 2015)
Annie Inchboard Memorial Scholarship Fund	4,082.00
CCLA Investment Management Ltd	3,593.00

Mrs Till is to arrange a meeting with Barclays and Mr G Beaumont, (previous Finance governor), to update the account holders and signatories.

Buildings Report: Mr D Adair discussed the use of finger guards for fire doors on the route from the nursery and reception classes to the hall.

An asbestos survey and management plan have been arranged to take place during the July/August holiday. Our last survey took place in 2008 and needs to be updated.

Teaching Schools update: Mr Sharp explained to governors that an annual report is required regarding the activities and costs incurred to the Teaching Schools organisation. He will be writing part of the evaluation to cover the time Mr Cook was in school. It is unclear what will happen to Teaching School status at Arnside National School in the future.

School Letting: Mr Sharp discussed with governors the possibility of opening up the school for letting outside of school hours. There were many factors to consider before any decision could be made on this. **Mr Sharp is to check our insurance cover. Mr Adair and Mr Jones will assess the viability of this.**

Prevent Duty Training Update: The link will be resent to the governors who have yet to complete the training.

AOB: No issues were raised.

Date of next meeting: Tuesday 27th September 2016 at 7pm.

Mr Dudley closed the meeting at 8.45pm.

Signed:

Date:

Mr I Dudley, Chair of Governors